



Administrative Progress Report (APR)

July 2004

To: POST Commissioners and Advisory Committee

From: Kenneth J. O'Brien
Executive Director

The APR is a monthly status report intended to inform POST Commissioners and law enforcement officials of recent progress on projects and instructional programs currently under development at POST.

REPORT FROM THE CALIFORNIA PERFORMANCE REVIEW COMMISSION RELEASED

Upon assuming office, Governor Arnold Schwarzenegger established the much publicized California Performance Review Commission to modernize California's state government. Released August 3, the Commission's 2,500 page report included more than 1,200 recommendations including the establishment of new departments and abolishment of more than 12 existing boards and commissions. Because POST is a part of the Department of Justice and serves within the Attorney General's Office (a Constitutional office), no recommendations were specifically directed at POST. However, many other recommendations directed at all state agencies will, if approved, impact future POST operations. An informational report detailing these potential impacts will be provided the Commission at its Long Range Planning Committee.

Questions about this report may be directed to Assistant Director Hal Snow of the Executive Office at (916) 227-2807 or by email at Hal.Snow@post.ca.gov.

MIDP GRADUATE'S TERRORISM COURSE APPROVED FOR FEDERAL FUNDING

The federal Office of Domestic Preparedness (ODP) has approved "Preparing the Public Safety Dispatcher for the Next Terrorist/WMD Event" for funding from Homeland Security grants. Debora McGlynn of San Mateo County Public Safety Communications Center developed the course as her project in Class 14 of the Master Instructor Development Program. The Denver ODP has asked Debora to teach the course in Colorado.

Homeland Security Secretary Tom Ridge recently mandated that public safety communications personnel receive the same awareness level training as provided to first responders. California is the only state that has an ODP-approved course specific to the public dispatcher function.

Questions about this program may be directed to Senior Consultant Mike Hooper of the Training Program Services Bureau at (916) 227-3912 or by email at Mike.Hooper@post.ca.gov.

ADVANCED HOMICIDE INVESTIGATION COURSE CONTENT DECIDED

Homicide investigators and criminalists met in July to identify content areas for the Advanced Homicide Investigation Course presented as part of the Institute of Criminal Investigation (ICI). The group representation included large, mid, and small-sized law enforcement agencies and board members from the California Homicide Investigators' Association and the International Homicide Investigators' Association.

The course is intended to train senior investigators to handle extraordinary incidents that demand a high resource commitment and involve intense public scrutiny. The Advanced Homicide Investigation Course will be pilot-tested during early 2005; the ICI Core Course and the basic ICI Homicide Investigation Course will be course prerequisites.

Questions about the new Advanced Homicide Investigation Course may be directed to Senior Consultant Mike Hooper of the Training Program Services Bureau at (916) 227-3912 or by email at Mike.Hooper@post.ca.gov.

FIRST EDITS TO BACKGROUND INVESTIGATION MANUAL UPDATE COMPLETED

The revised *Peace Officer Background Investigation Manual: Guidelines for the Investigator* will include an updated Personal History Statement for Peace Officers and a separate Personal History Statement for Public Safety Dispatchers. Members of the technical committee for the update completed edits in July. The final draft will be reviewed in a later meeting of the technical committee. POST expects to submit the completed manual to the Commission at the January 2005 meeting.

Questions about the Peace Officer Background Investigation Manual: Guidelines for the Investigator update may be directed to Senior Personnel Selection Consultant Bob Holmgren of the Standards and Evaluation Services Bureau at (916) 227-4537 or by email at Bob.Holmgren@post.ca.gov.

TESTING MANAGEMENT AND ASSESSMENT SYSTEM TRANSFER PROGRESSES

As reported previously, POST has initiated the pilot test of the new Testing Management and Assessment System (TMAS) software. The pilot plan calls for staff and several volunteer academies to run the new system concurrent with the existing POSTRAC system for a full academy cycle. POST staff and the software vendor are working to correct problems identified during the pilot; they include hardware configuration issues at the academy pilot sites and minor problems in the reporting and scanning aspects of the system.

The software is being delivered in three phases: 1) paper-and-pencil testing, 2) basic on-line testing, and 3) enhanced on-line testing. The paper-and-pencil phase, which culminates this

month, provides a complete replacement for the existing paper-and-pencil-based POSTRAC system. The basic on-line testing, scheduled for mid-August, provides academies with the ability to begin a paperless testing process. The enhanced on-line testing is scheduled for completion this fall. Each phase will undergo strenuous acceptance testing before the 2005 system-wide implementation.

Questions about the TMAS project may be directed to Senior Personnel Selection Consultant Ken Krueger of the Standards and Evaluation Services Bureau at (916) 227-2810 or by email at Ken.Krueger@post.ca.gov.

STUDENT SAFETY GUIDELINES REVISION PLANNED FOR SEPTEMBER RELEASE

POST staff has completed the revision of the *POST Guidelines for Student Safety in Certified Courses* publication. The guidelines are designed to assist course presenters in developing POST-certified courses in manipulative skills training. In addition to the general safety guidelines section, twenty-two manipulative skills areas are directly addressed. For convenience, a glossary of the terms that are typical of the specific manipulative skills disciplines is included, along with several checklists.

The revised publication will be available on the POST website by September 1, 2004, and will be available for download in its entirety, or by individual sections. POST regulations require that course presenters complete a safety plan before POST can certify a training course.

Questions about the revised *POST Guidelines for Student Safety in Certified Courses* may be directed to Senior Consultant Don Lane of the Training Program Services Bureau at (916) 227-3902 or by email at Don.Lane@post.ca.gov.

SWAT EXTRANET INFORMATION SHARING

POST staff is currently coordinating the development of guidelines and training requirements for Special Weapons and Tactics. The individual subject matter experts and POST staff involved in the project are taking full advantage of the POST-developed and sponsored SWAT Extranet. The SWAT Extranet is an Internet-based tool that participants use to check updates, messages, discussion boards, file libraries and the latest calendar activities relating to the project via a secure website. A message or document can be easily shared with all the participants through a single posting.

Approximately 130 SWAT project participants are currently registered on the SWAT Extranet alone. POST Extranet sites are also currently being used for the Robert Presley Institute of Criminal Investigation, the Field Training Officer Program, and the California POST Television Network.

Questions about the SWAT Extranet may be directed to Senior Consultant Don Lane of the Training Program Services Bureau at (916) 227-3902 or by email at Don.Lane@post.ca.gov.

HOMELAND SECURITY TRAINING COORDINATOR CHANGES

Since shortly after the September 11, 2001 terrorist attacks in New York, Washington D.C., and Pennsylvania, Senior Law Enforcement Consultant Lou Madeira has been coordinating POST efforts to meet the homeland security training needs of California law enforcement. As Homeland Security Training Coordinator, Lou performed an outstanding job of bringing together Federal, State, and local personnel and resources to address the multitude of training needs identified in his initial Training Needs Assessment. In addition to his duties as Homeland Security Training Coordinator, Lou also fulfilled his “regular” duties as Training Region 1 Manager.

POST recently secured the services of Dr. Anthony (Tony) Lukin, an internationally respected expert on terrorism, to assume the role of Homeland Security Training Manager. With the arrival of Dr. Lukin, Lou Madeira is returning to his primary responsibilities as the Training Region 1 Manager. Lou is to be commended for performing “double duty” for well over two-years.

Questions about POST homeland security training programs may be directed to Special Consultant Tony Lukin of the Homeland Security program at (916) 227-5561 or by email at Anthony.Lukin@post.ca.gov.

TRAINING DELIVERY AND COMPLIANCE BUREAU WELCOMES NEW TEAM MEMBERS

Recently, three new team members have been assigned to the Training Delivery and Compliance Bureau (TDCB).

Office Technician Deanna Takahashi has transferred to POST from the State Department of Conservation. She will split her duties between providing clerical support for TDCB staff and for the Course Control function.

Senior Law Enforcement Consultant Janice Bullard transferred to TDCB from the Training Program Services Bureau where she was the Violence Against Women Act (VAWA) Grant Coordinator and managed cultural awareness and racial profiling training program development.

Law Enforcement Consultant Gregory Murphy has joined the POST family, having recently worked as a Lieutenant with the University of California, Davis Police Department. Prior to his employment with the university police, Gregory was a member of the Los Angeles Police Department.

Janice and Gregory will conduct annual compliance inspections of local law enforcement agencies, assist in updating compliance processes and materials, update standardized curricula, and backup other Regional Managers.

POST CONSULTANTS MOVE TO NEW ASSIGNMENTS

In addition to the new TDCB assignments described above, POST has recently reassigned two Senior Consultants.

Senior Law Enforcement Consultant Steve Lewis has transferred to the Basic Training Bureau to manage the Field Training Program. Steve was responsible for the Sherman Block Supervisory Leadership Institute and the Supervisory Course in his prior assignment with the Center for Leadership Development.

Senior Law Enforcement Consultant Kate Singer has been assigned to the Center for Leadership Development to assume program responsibility for the Sherman Block Supervisory Leadership Institute and the Supervisory Course. Kate was previously assigned to the Basic Training Bureau and was responsible for the Field Training Program.

MEET POST STAFF - LYNDA DOTSON

Since arriving at POST in February 2004, Lynda Dotson has been assigned to the Information Services Bureau, where she manages the Media Distribution Center. In that capacity, Lynda distributes more than 500 publications each month in addition to responding to numerous requests for information about POST publications and maintaining POST's automated publication inventory database.

Prior to being hired by the state in 2001, Lynda worked for the federal government in various positions at McClellan and Travis Air Force bases. Her most recent state job was with the Department of Veterans Affairs where she processed home loans for veterans.

Lynda is a student of both history and education. She is a graduate of Chapman University where she earned a Bachelors of Arts degree in Social Science and Criminal Justice with a Minor in History. She has a passion for learning, and plans to pursue a graduate degree in the field of Legislation. She resides in Sacramento, which is also home to her two grown sons and three grandchildren. Outside of work, Lynda enjoys reading, cooking, and the pleasures of being a grandmother.

MASTER CALENDAR ON THE POST WEBSITE

The Master Calendar is now located within Flagship Network on the POST website due to security concerns. The Flagship Network is an electronic bulletin board for the Commission and sworn law enforcement personnel that is accessed through a user identification and password. Access information is available at www.post.ca.gov/library/other/flagship_bb.asp. If you have access, but have forgotten your user ID or password, please write to phyl.barrus@post.ca.gov.

LEGISLATIVE UPDATE

Due to the volume of legislation, bills of interest to law enforcement are no longer listed here. Information about bills with a Commission position appears on the following pages. The POST website provides access to legislative information as follows:

- Assembly Bills of interest to law enforcement:
www.post.ca.gov/about/legislation/assembly.asp
- Senate Bills of interest to law enforcement:
www.post.ca.gov/about/legislation/senate.asp
- Bills with a Commission position:
www.post.ca.gov/about/position.asp.

REPORT DATE: July 30, 2004

Bill	Summary and Position* (Updated July 30, 2004)	Status
AB 20* (Lieber)	<i>This bill no longer applies to POST</i> Victims of Crime: This bill would extend existing accommodations in court for juveniles to dependent persons with substantial mental impairment. It would make it a criminal offense when mandated reporters conceal abuse or sexual abuse of dependent persons. It would add other protections for the developmentally disabled and dependent persons, as specified Commission Position: Neutral	Senate Appropriations Committee
AB 1198 (Dutton)	Peace Officer Records: The bill would extend existing confidentiality protection of peace officer and custodial officer personnel records to the Commission and protect personnel records of former peace officers when they are no longer employed by a law enforcement agency both for the agencies and POST. Commission Position: Support (Commission Sponsored)	Senate Public Safety Committee
AB 1383 (Wesson)	Peace Officer Training and Counseling: This bill would require, upon request, the Commission to assist law enforcement agencies to meet the requirement for refresher training by providing training materials regarding racial and cultural trends; require every person who becomes a peace officer on or after January 1, 2004 to consult with an independent, licensed mental health provider on a one-time basis, every four years, at agency expense; and require POST to develop training on anger management, frustration tolerance, and information regarding past damage awards for peace officer abuse cases either through a telecourse or incorporation into existing training. Commission Position: Neutral	Senate Inactive File
AB 1941* (Chan)	Criminal Procedures: Arrest of Caretaker Parent: This bill would require law enforcement and protective services agencies to develop protocols to handle minor children when a caretaker parent is arrested, entitle such persons to be authorized three additional phone calls to arrange for care of a minor child. It would require POST to establish minimum standards and training for local law enforcement to ensure child safety when such parents are arrested. It provides no additional funding to develop the standards and training. Commission Position: Oppose unless amended Position to be reviewed at August 17, 2004 Commission meeting	Senate Appropriations Committee
AB 2468 (Garcia)	Criminal Justice Administrative Fee: This bill would authorize collection of a criminal justice administrative fee from persons released on bond or on their own recognizance (OR) upon conviction to address the initial cost to local law enforcement agencies of booking them. The collection of the fee (for OR arrests) at the time of conviction would negatively impact the Peace Officers' Training Fund, the source of funding for POST to provide law enforcement training and reimbursement to cities and counties. Commission Position: Oppose	Assembly Public Safety - failed

Bill	Summary and Position* (Updated July 30, 2004)	Status
* An asterisk indicates there are additions to / changes in a bill or bill status.		
AB 2778 (Maze)	<p>Community Colleges Funding: Faculty: This bill would require the Board of Governors of the California Community Colleges to develop regulations on the conditions in which waivers would be granted to community colleges to deviate from requirement of having at least 75% of its faculty employed full time. Colleges unable to achieve this goal would have their district's budget reduced. The bill would potentially impact primarily vocational education course, including law enforcement training provided by the community college system.</p> <p>Commission Position: Oppose unless amended</p>	Assembly Higher Education
SB 635* (Dunn)	<p>Emergency Medical Services: This bill would authorize the County of Santa Barbara to establish an emergency medical services (EMS) fund that would be funded by specified revenue directed to the State Penalty Fund. EMS funds would be used to partially reimburse specified service providers for the cost of emergency medical services provided to persons who are unable to pay for their care.</p> <p>Commission Position: Oppose</p>	Assembly Appropriations Committee
SB 1234* (Kuehl)	<p>Crimes: Civil Rights – Hate Crime: This bill would make substantial changes in hate crimes; it would require the Commission, using existing resources to develop guidelines and training about mentally disabled persons, crimes against the homeless, and other specified subjects related to hate crime.</p> <p>Commission Position: Oppose unless amended</p> <p>Position to be reviewed at August 17, 2004 Commission meeting</p>	Assembly Appropriations Committee
SB 1900* (Burton)	<p>Forensic DNA: This bill would establish a DNA Collection Reimbursement Fund in each county, authorize collection and distribution of moneys collected by each county related to DNA related investigations, and establishes the DNA Innocence Protection Fund. The funding would be through an additional penalty assessment, which would impact the State Penalty Fund.</p> <p>Commission Position: Oppose unless amended</p>	Assembly Appropriations Committee
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